**STEP 1 - Educator Registration**

1. Type iwitness.usc.edu in Chrome or Firebox
2. Click Register Now
3. Scroll down and Click on Educators Register Now
4. Fill out all required information
5. Read and check Terms of Use and Community Guidelines
6. Click Submit
7. Use your new User Name and Password to log in
8. You will be taken to your Dashboard

**STEP 2 – Creating a Student Group:**

1. Click My Dashboard
2. Click Students and Groups
3. Click Make a Group in the upper right corner
4. Enter a name for this group (ex: Period 1: World History)
5. Click Make this Group
6. Copy the key code (Students will need the key code to enroll in your IWitness Group)

**STEP 3 – Assigning Activity to Group:**

1. Click Activities
2. Search for title
3. Click desired IWitness activity to open
4. Click Actions
5. Choose Assign
6. Check the box next to group
7. Set due date

**STEP 4 – Student Registration:**

1. Type iwitness.usc.edu in Chrome or Firebox
2. Click Register Now
3. Scroll down and Click on Student Registration
4. Type the Key Code provided by your teacher
5. Follow your teacher’s instructions to create your User Name
6. Create a Password connected to digital access at school
7. Read and check Terms of Use and Community Guidelines
8. Click Submit
9. Use your new User Name and Password to log in
10. From My Dashboard, click Activities then My Assigned Activities