Registration Information and Educator Quick Tips

STEP 1 - Educator Registration

1. Type *iwitness.usc.edu* in Chrome or Firefox
2. Click *Register Now*
3. Scroll down and Click on *Educators Register Now*
4. Fill out all required information
5. Read and check *Terms of Use* and *Community Guidelines*
6. Click *Submit*
7. Use your new User Name and Password to log in
8. You will be taken to your Dashboard

STEP 2 – Creating a Student Group:

1. Click *My Dashboard*
2. Click *Students and Groups*
3. Click *Make a Group* in the upper right corner
4. Enter a name for this group (ex: Period 1: World History)
5. Click *Make this Group*
6. Copy the key code (*Students will need the key code to enroll in your IWitness Group*)

STEP 3 – Assigning Activity to Group:

1. Click *Activities*
2. Search for title
3. Click desired IWitness activity to open
4. Click *Actions*
5. Choose *Assign*
6. Check the box next to group
7. Set due date

STEP 4 – Student Registration:

1. Type *iwitness.usc.edu* in Chrome or Firefox
2. Click *Register Now*
3. Scroll down and Click on Student Registration
4. Type the *Key Code* provided by your teacher
5. Follow your teacher's instructions to create your *User Name*
6. Create a *Password* connected to digital access at school
7. Read and check *Terms of Use* and *Community Guidelines*
8. Click *Submit*
9. Use your new *User Name* and *Password* to log in
10. From *My Dashboard*, click *Activities* then *My Assigned Activities*